



## Texas Family Physician

*The official magazine of the  
Texas Academy of Family Physicians*

*Send submissions to:*

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## Writers' Guidelines

Texas Family Physician is a quarterly publication of the Texas Academy of Family Physicians. Each January, April, July and October it is sent to TAFP-member family physicians, family medicine residents and students, and other health professionals in Texas. All submitted works must appeal to this audience.

The first step to publication in Texas Family Physician is to submit a story idea. Please contact TFP Managing Editor, Jonathan Nelson at [jnelson@tafp.org](mailto:jnelson@tafp.org) with a brief topic description and supporting preliminary research, if available, for initial approval. Current and archived issues of Texas Family Physician are available online at [www.tafp.org/news/TFP](http://www.tafp.org/news/TFP). We encourage referring to previous issues of TFP for examples of writing style and topics.

Stories chosen for publication may use a conversational voice or humor, and must be an original work of the author. We prefer sourcing information conversationally within the story rather than using endnotes.

Use bullets sparingly, and only when necessary. Consider suggesting information boxes for lists of bullets instead of running them in the body of the text, and then write the points in sentence- and paragraph-form for the body.

For data comparison, we encourage the use of visual aids such as charts and graphs. If submitting a visual aid, please provide the actual data points along with any created materials. TFP editors must be able to rebuild the visual aids in our publishing software using the author's data.

All manuscripts must be typed and double-spaced and range between 800 and 2,800 words, unless previously approved by the TFP managing editor. The author should include his or her name, mailing address, e-mail address and telephone number where editors can call during the working day. Also include a short biographical paragraph for publication so readers may contact the author directly, if preferred. The author should retain a copy of the manuscript.

Copy deadlines are set after the first communication with the TFP managing editor and generally fall a month before the magazine production week to provide time for proper editing. After submission, editors may request further information, source contact information, proof of fact-checking or any research, studies or data referenced in the story. All articles will go through an editing process by the TFP editors to ensure coherence with TFP style guidelines.

All materials may be submitted to the Texas Academy of Family Physicians by e-mail or mail.