

TEXAS ACADEMY OF FAMILY PHYSICIANS FOUNDATIONS
Application for Research Project Grant

A. PROJECT TITLE

List the complete title of the project.

B. PRINCIPAL INVESTIGATOR

List the name, title, address and telephone number of the person charged with oversight of the proposed project, and any co-investigators.

C. HUMAN SUBJECTS

If activities involving human subjects are not planned at any time during the proposed study period, check the space marked "NO." If activities involving human subjects, whether or not exempt from regulations, are planned at any time during the proposed study period, check the space marked "YES." If the activities are designated to be exempt from regulation, insert the exemption number(s) corresponding to one or more of the six exemption categories listed on the description of human subjects regulations in PHS document #398.

___ NO ___ YES → (if "YES") Exemption #'s _____
or
IRB approval date: _____

Assurance of compliance# _____

D. OUTLINE OF SCHEDULE FOR IMPLEMENTATION OF PROJECT

List timetable for accomplishing specific objectives. State proposed start and finish dates. Explain the anticipated duration of the project. In the case of long-term or continued efforts, explain how would the project continue after grant monies expire.

E. TOTAL COST OF PROJECT/AMOUNT OF GRANT REQUESTED

List the total estimated cost of the project and the total grant amount requested.

F. DETAILED BUDGET

List breakdown of project costs and separately list amounts to be contributed by other funding sources. Budget should list expenses as follows:

- | | |
|----------------|------------------|
| 1. Personnel | 4. Equipment |
| 2. Consultants | 5. Supplies |
| 3. Travel | 6. Miscellaneous |

Each item must be justified.

G. Abstract (If possible, please provide the abstract on diskette).

- Study Purpose:
- Study Design (eg survey, cohort, randomized clinical trial):
- Subjects and Setting:
- Intervention (if any):
- Outcome Measures:

H. APPLICATION ORGANIZATION/AFFILIATION

In addition to listing the complete name of the organization and address, applicants must list the name, title and telephone number of the organization's director (i.e. Board President, Executive Director, Department Chairman, etc.).

I. NAME, TITLE AND SIGNATURE

Provide names, titles and original signatures of individuals authorized to commit the organization and study site to participation in the project and agreeing to award conditions if grant is approved.

J. STUDY DESCRIPTION (Should Not Exceed Ten Total Pages)

1. Statement of Purpose/Goals/Objectives/Needs Assessment

Define the purpose of the project, specific goals and objectives that will measure the project's success, and an explanation of the needs of problems it is intended to address. Substantiate needs with documentation, via letters of need, references, etc.

2. Statement of Hypotheses

In one paragraph, state the type of project and the supporting information necessary to clarify the rationale of the project. State specific hypotheses to be tested in the study.

3. Description of Related Work by Others or Yourself

Explain how the project will expand or complement the efforts of others or yourself to solve the problem or meet previously stated needs. Include relevant unpublished pilot studies you have completed.

4. Experimental Design and Methods

Outline the experimental design and the procedures to be used to accomplish the goals of the project. Include the means by which data will be collected, analyzed, and interpreted. If human subjects are to be used, specify the target population, how subjects will be selected, and the anticipated sample size. Explain how effectiveness of the project will be measured. What criteria or indicators will be used in this evaluation? What specific results are expected? Justify the sample size chosen and describe your plan for analyzing results.

5. Study Site and Resources

Describe the study site to be used and the necessary resources you have to complete the study.

6. Instruments to be Used

Attach a copy of the instruments to be used to the proposal.

K. PROTECTION OF HUMAN SUBJECTS

Describe the mechanisms by which you will protect the safety and confidentiality of your subjects.

L. BENEFITS OF THE PROJECTS (One Paragraph is Recommended)

Explain who will benefit from the project. How will results of this project be communicated to those that will benefit from it.

M. REFERENCE CITED

N. APPENDIX

Include supporting letters, documents, resumes, references, Institutional Review Board approval, informed consent form (if applicable), and survey instruments.